

MASSACHUSETTS ELKS SCHOLARSHIP, INC.

MAJOR PROJECT

Massachusetts Elks Association, Inc.

INSTRUCTION TO APPLICANTS

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The Massachusetts Elks Association fosters and carries on the philanthropic work of assisting worthy young men and women to secure the advantages of an undergraduate college education through a corporation organized under the laws of the Commonwealth of Massachusetts and known as the Massachusetts Elks Scholarship Inc. The program offers grants to students demonstrating financial need, scholarship aptitude, and good citizenship. Grants may be renewed yearly, based on continued demonstration of financial need and academic achievement.

Applications must be filed, as renewals are *not* automatic.

The rules governing scholarship assistance from the Massachusetts Elks Scholarship are as follows

1. Scholarship assistance shall be for the purpose of enabling the beneficiary to secure an education for a Bachelor's Degree in a four(4) year undergraduate college.
2. No assistance shall be provided for the purpose of enrolling in a night school, professional school, vocational school, and graduate school of a university or as a part-time student of a college or University.
3. Scholarship assistance shall be made only to students who have endorsed by the jurisdictional lodge of the Benevolent and Protective Order of Elks, or the lodge of which the parent/guardian is a member.
4. Scholarship assistance shall be made on only to candidates who are graduates of accredited high schools.
5. No distinction as to race, color, creed, or gender shall be drawn in granting of assistance.
6. No request for assistance shall be considered until the applicant has provided a complete application including all required supporting documentation.
7. This application must be signed and dated by the Exalted Ruler or Secretary and the Lodge Scholarship Chairman of the B.P.O. Elks Lodge in the jurisdiction to which the applicant is a resident or of which the parent/guardian is a member.
8. All applications must use official Massachusetts Elks Scholarship forms.

The Directors of the Massachusetts Elks Scholarship will consider the following criteria in making scholarship awards:

Academic Standing
Character references and evidence of leadership and citizenship
Demonstrated family financial need

Applicants should note the Massachusetts Elks Scholarship awards are made to students across the state, and that every effort is made to achieve geographic balance in the offering of these awards.

Before preparing this application, students should read carefully the procedures outlined on the reverse side of this application and follow it completely. No-request for assistance will be considered until a complete application, including all attachments, is on file.

Deadline for receipt of applications and all supporting documents to local lodge in January 15.
(Applicant: detach and keep for your files)

Massachusetts Elks Scholarship, Inc. Major Project

Application for Scholarship Assistance

Name of Applicant _____ **FOR OFFICE USE ONLY**
First Middle Last District _____

Address _____ **Lodge** _____
Street City/Town Zip Code

Telephone Number (____) _____ College ID No. _____

Age, Date & Place of Birth _____

E-mail address (where student can be reached) _____

Name of Father or Guardian _____

Employed by _____ How Long _____ Title _____

Name of Mother or Guardian _____

Employed by _____ How Long _____ Title _____

Name of single parent/guardian _____

Employed by _____ How Long _____ Title _____

Elks fraternal affiliations of parent/guardian/grandparent _____

Name, ages, and relationships of all persons dependent on parents' income: _____

Number of dependents who will be in College: (Next September) _____

Applicant's current extracurricular activities (be specific): _____

Applicant's current employment, including dates, hours/week, & wages: (use additional sheets if necessary):

Name and complete address of college/university at which applicant will study or is studying: _____

Anticipated date of college graduation: _____

RENEWAL APPLICANT _____ YES _____ NO _____

SAT/ACT Score _____ GPA (College) _____

NOTE: NO REQUEST FOR ASSISTANCE WILL BE CONSIDERED UNTIL A COMPLETE APPLICATION, INCLUDING ALL ATTACHMENTS IS ON FILE.

63 Bay State Road • Lynnfield, MA. 01940 • (781) 246-5900 • Fax (781) 245-1228 • e-mail: m.esi9@verizon.net

It is the applicant's sole responsibility to make sure that **all** parts of the application and **all** attachments are forwarded to the **LODGE FOR ENDORSEMENT NO LATER THAN JANURAY 15.**

Endorsed applications will be forwarded to the Massachusetts Elks Scholarship office no later than February 15.

Applicants must carefully read the conditions of scholarship assistance as listed on the instruction sheet accompanying this application and must comply with all instructions in order to be considered for an award.

Applicants will be judged according to their demonstration of scholarship, leadership, initiative and family financial need.

High School: _____ Address: _____

ATTACHMENTS

FIRST APPLICATION

1. **References:** attach two letters of endorsement from responsible persons not related to you who have known and observed you well enough to evaluate your character, ability, and academic aptitudes.
2. **Birth certificate:** attach a copy of your birth certificate.
3. **Academic records:** attach your official high school or college transcript of grades for all studies completed to date. High School applicants must arrange to have their most recent college entrance scores (SAT/ ACT only) sent directly to the Massachusetts Elks Scholarship office. Only official high school SAT/ACT reports acceptable. (SAT Code-3501) COLLEGE APPLICANTS MUST INCLUDE OFFICIAL EVIDENCE OF THEIR CURRENT GRADE POINT AVERAGE.
4. **Estimate of expenses:** attach a statement breaking down estimated expenses, including tuition, room and board, and other necessities, and a statement of your arrangements to meet such expenses (for example, savings, loans, parents contributions, work/study, etc.)
5. **Financial Aid Form:** attach a completed copy of the Free Application for Federal Student Aid (FAFSA) form, available from school guidance counselors or from your college.
6. **Source of Income:** attach a single copy or copies of parents/guardians previous years Federal Tax Return, 1040, (first two pages) copies of current year-W2 and/or 1099's. (If current years parents/guardians Federal Tax return are complete previous years return is not necessary.)
7. **Letter** written by applicant giving reasons why they should be considered for this scholarship.
8. **Letter** by parent/guardian explaining the need for scholarship assistance.

RENEWAL APPLICATION

Applicants for scholarship renewal need **only** attach items 3,4,5,6,7 & 8. Applications must be filed, as **renewals are not automatic.**

All applications and attachments submitted pursuant to a request for assistance for the Massachusetts Elks Scholarship become the property of Massachusetts Elks Scholarship and will not be returned.

APPLICANT'S SIGNATURE

I hereby acknowledge that I have read the instructions governing grants from Massachusetts Elks Scholarship and I agree to abide by all rules and to provide a complete application in order that my request for assistance may be considered. Also, I understand that the age of an initial application shall be less than 23. I further understand that no application will be accepted from a person who has reached his/her 25th birthday by February 15th.

Applicant's Signature

Date

LODGE ENDORSEMENT

The applicant is responsible for obtaining endorsement of the local Lodge of Benevolent and Protective Order of Elks in the jurisdiction in which the applicant is a resident or which the parent/guardian is a member.

Individuals living in states other than Massachusetts are eligible to file application provided they reside within the jurisdictional area of a Massachusetts Lodge or have a parent/guardian who is a member of a Massachusetts Lodge.

The Exalted Ruler or Secretary **and** Lodge Scholarship Chairman of the jurisdictional lodge must sign the lodge Endorsement section, certifying that they have reviewed the application and will verify the accuracy of the statements.

This application, with attached exhibits, has been reviewed and the statement verified. It is in conformity with rules and regulation set forth by the Board of Directors of the Massachusetts Elks Scholarship Office.

Lodge Name and Number

Exalted Ruler or Secretary

Date

Lodge Scholarship Chairman

The EXALTED RULER or his designee is responsible for the timely submission of endorsed applications to the Massachusetts State Elks Scholarship Office.